

Language Center

Assessment Methods

Academic Year 2025–2026

Preamble

The purpose of these regulations is to ensure equal treatment of all students during assessments and to facilitate their organization within the Language Center.

These regulations, which take into account the legislation and regulations currently in force, apply to all assessment procedures conducted by the Language Center. They are made available to both students and staff.

Any act of cheating during exams or assessments will result in the student being referred to the disciplinary committee of Université Sorbonne Paris Nord.

This committee may impose disciplinary sanctions, up to and including permanent exclusion from all national examinations or competitive entrance tests, without prejudice to potential criminal proceedings, as cheating in an examination leading to a state diploma constitutes an offence.

In the event of referral to the disciplinary committee, no transcript or certificate of achievement shall be issued to the student concerned until the disciplinary decision has been made.

1 – Academic Calendar and Registration

The annual calendar, weekly schedule, and course information are available on the Language Center website: <https://www.univ-paris13.fr/espace-langues/>

To attend classes, students must register each semester via the Language Center website.

Before registering, students must verify whether the course allows them to earn credits.

After the third class of the semester, registrations are no longer accepted.

2 – Assessment Methods

Students at the Language Center are evaluated through continuous assessment; registration for a final exam (CT) is not permitted.

The continuous assessment grade reflects all the work completed during the semester and is based on the weighted average of at least three assessments.

Attendance in in-person classes is mandatory. In the event of a major impediment, students may be granted access to a resit exam ("seconde chance").

3 – Eligibility for Examinations

Only students who have completed their administrative and academic registration are permitted to take part in assessments.

4 – Examination Procedures

Any authorized use of materials during exams will be clearly stated at the beginning of the exam paper.

The use of audio devices, mobile phones, connected watches, translation tools, or any other communication devices is strictly prohibited during assessments. These devices must be turned off and stored away with the student's personal belongings.

Unless otherwise authorized by the instructor, any access to these devices during the exam will be considered an attempt to cheat.

Plagiarism in any form is regarded as academic misconduct and will be subject to disciplinary action according to the university's procedures.

5 – Resit Examination ("Seconde Chance")

Students who did not pass the course (average grade below 10/20) may take a resit exam, scheduled according to the annual calendar.

Students wishing to take this exam must inform the Language Center office at least one week before the start of the resit period.

The course instructor will inform the concerned students of the specific modalities of the exam. Between the continuous assessment and the resit exam, the higher of the two grades will be retained.

6 – Communication of Results

Final grades are communicated no later than six weeks after the end of the semester (including university holidays).

These results may be subject to modification by the student's program examination board, but only if the grade is part of the official curriculum.

Students may request to review their graded papers by contacting the instructor within two weeks after the publication of results.

It is reminded that such consultations cannot give rise to a grade appeal; the examination boards' decisions are final and binding, except in the case of a manifest error.

7 – Students with Disabilities

Specific arrangements are made to facilitate assessments for students with disabilities.

Students with a PAEH (Personalized Support Plan for Students with Disabilities) must inform both the Language Center office and their instructor so that appropriate accommodations can be implemented.

8 – Enforcement of These Regulations

All staff members of the Language Center are responsible, within their respective roles, for ensuring compliance with these regulations.

B: The masculine form is used without any discriminatory intent and solely for the purpose of simplifying the text.